

# DOWNTOWN SOUTH BEND

# BIKE RACK PROGRAM

## Guidelines



### GOAL

To make downtown South Bend more bicycle friendly by offering free bike parking for businesses within the Central Business District.

### PROGRAM DETAILS

Secure bicycle parking is essential for people using bicycles for transportation. Leaving a bicycle unattended can result in theft. Without installing a quality bike rack and using proper guidelines, bike racks can pose as an obstacle to pedestrians and bicyclists.

DTSB in partnership with the City of South Bend has developed a downtown Bike Rack Program, which offers free bike racks to businesses within the Central Business District. The bike racks will be installed on a first come first serve basis (please note the number of bicycle racks installed each year are limited based on available funding). DTSB will purchase and install the bike racks in the public rights-of-way in front of downtown businesses, which meet the basic specifications for the program (see below).

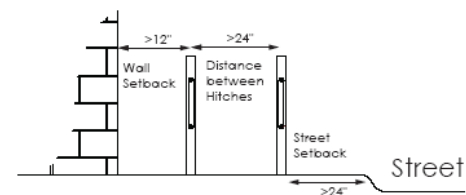
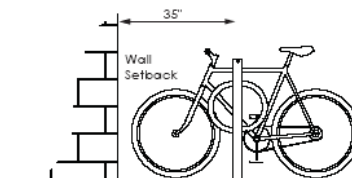
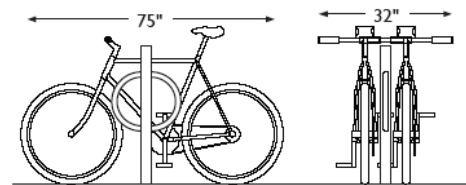


*Bike Rack Design (Black): Dero Bike Hitch, manufactured by Dero Bike Racks*

This free bike rack service is for the pre-selected style bicycle racks only. These racks are adequate for short term parking. Business owners taking advantage of this program must note the bike racks installed in the public rights-of-way are meant for public use and are not for the sole use of each business. If a bike rack is damaged, DTSB will make its best effort to replace the unit as soon as possible dependent on available funding.

### BIKE RACK SPECIFICATIONS

1. Each bicycle rack requires a parking space of 75" x 32". There must be at least a four-foot clear walkway once the bicycle racks have been installed in the public rights-of-way.
2. The bicycle rack cannot be located directly in front of a store/building entrance or exit, nor in a driveway.
3. The rack cannot be located closer to the curb than two feet.
4. The bicycle rack should be located two to three feet from any street encroachments, ie. planters, utility poles, etc.



### HOW TO APPLY

To apply for a bike rack in front of or near your business, you must submit the DTSB Bicycle Rack Program application and meet the specifications above. Once a DTSB staff member reviews your application, s/he will contact you to discuss the project. Approved business owners will be notified. Expect 4-6 weeks for installation after notification.

**DOWNTOWN SOUTH BEND**  
***BIKE RACK PROGRAM***  
**APPLICATION**

Name of Business: \_\_\_\_\_

Building Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Applicant's Phone (daytime): \_\_\_\_\_

Applicant's Email: \_\_\_\_\_

Number of Bicycle Racks requested (please circle one):

1 Bike Rack  
(2 bicycles)

2 Bike Racks  
(4 bicycles)

3 Bike Racks  
(6 bicycles)

4 Bike Racks  
(8 bicycles)

General Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you have any questions about the application, please contact DTSB at (574) 282 1110. Send completed application to:

DTSB  
c/o Bike Rack Program  
217 S. Michigan St.  
South Bend, IN 46624

You will be notified if you qualify for the DTSB Bike Rack Program once we receive your application. Please allow 4-6 weeks for installation after notification.

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**For Office Use**



Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Site Visit By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_